



**Board Meeting Minutes**  
**Ipakanni Early College Charter School Regular Board Meeting**  
**1 Alverda Drive, Oroville CA 95966**  
**Special Meeting Friday, February 7, 2020 @ 4:00pm**

**I. Call meeting to order - Time \_4:20pm\_\_\_\_\_**

**II. Record Attendance and Guest**

i. Benjamin Clark-President	<u>  x  </u>	Present	<u>      </u>	Absent
ii. Glenda Nelson-Vice President	<u>  x  </u>	Present	<u>      </u>	Absent
iii. Ramona Williams-Treasurer	<u>  x  </u>	Present	<u>      </u>	Absent
iv. Teresa Ward-Secretary	<u>  x  </u>	Present	<u>      </u>	Absent
v. Paula Selvester, Board Member	<u>  x  </u>	Present	<u>      </u>	Absent
vi. Irene Jimenez, Board Member	<u>  x  </u>	Present	<u>      </u>	Absent
vii. Browning Neddeau, Board Member	<u>  x  </u>	Present	<u>      </u>	Absent
viii. Walter Gramps, Director	<u>      </u>	Present	<u>      </u>	Absent
ix. Chris Williams, Admin. Assistant	<u>  x  </u>	Present	<u>      </u>	Absent

**II.a. Approval of Agenda**

Paula made a motion to approve the agenda. The motion was seconded by Irene. Vote: Aye – 6, Nay – 0, Abstain - 1

Paula made a motion to approve the following position changes: President - Glenda Nelson and Vice-president - Benjamin Clark. Ramona seconded the motion. Vote: Aye – 6, Nay – 0, Abstain - 1

**III. Recognition of Individuals who wish to speak on non-agenda items**

The President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand and wait to be recognized, state your name and address for the record, and make your presentation. Presentations will be limited to five (5) minutes per person and twenty (20) minutes per subject. The Board is prohibited by State law from taking action on any item presented, if it is not listed on the agenda, except under special circumstances as defined by the Government Code.

#### **IV. Recognition of Individuals who wish to speak on agenda items**

The President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to stand and wait to be recognized, state your name, and the item number of the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand, state your name and address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations will be limited.

#### **V. Reports**

- i. Board Comments – Glenda explained that this would be an information item.

Glenda suggested that it would be appropriate to invite the Oroville City Elementary School District superintendent to meet with the board in closed session. She volunteered to contact the superintendent and schedule a meeting.

Glenda believes it is important that the board understand and adhere to policies concerning the school charter and asked about the charter review process.

Glenda would like to understand the timelines for business practices/actions and would like monthly reports to the board.

Glenda would like to attend the BCOE meeting at which the second interim budget is discussed.

Browning would like to understand how professional development is offered and funded at Ipakanni. This topic will appear on the next agenda.

- ii. Director's Report

Ramona made a motion to table the Director's Report until the next board meeting. Paula seconded the motion. Vote: Aye – 6, Nay – 0, Abstain - 1

#### **VI. Discussion and Action Items**

- i. December 13th and January 27 Minutes

Irene made a motion to approve the minutes of December 13, 2019. Ben seconded the motion. Vote: Aye – 6, Nay – 0, Abstain - 1

Browning made a motion to approve the minutes of January 27, 2020. Paula seconded the motion. Vote: Aye – 6, Nay – 0, Abstain – 1

- ii. December Warrants

Ramona brought up some concerns about payments to individual employees. She would like to see a one-page budget report for each employee detailing payments over several months.

Glenda explained the complicated nature of certificated contracts and suggested that the board look back to previous minutes for a record of action taken.

Glenda requested that Chris include detailed notes in the memo portion of the budget report.

Paula made a motion to approve the warrants for December with the understanding that questions will be answered later. Ben seconded the motion. Vote: Aye – 6, Nay – 0, Abstain - 1

The board took a break between 5:01 and 5:09pm.

iii. Certificated Employees

- a. David Eldridge, Math (.5 FTE/.4 FTE), Step II, Effective 1-6-20
- b. Cedric Lee, Social Studies (.5FTE/.75 FTE), Step I, Effective 1-6-20

Glenda requested to see in the spreadsheet to see the FTE of each teacher from the second interim budget.

Ben made a motion to approve the recommendation of the director regarding certificated employee assignments. Ramona seconded the motion. Vote: Aye – 5, Nay – 0, Abstain - 2

iv. Classified

- a. Resignation of Maida Smith, Effective 2-13-19

Glenda emphasized the importance of annual contracts for all employees.

v. Contract with E-rate Consulting Firm

Glenda would like to understand E-rate deadlines, and she would like Ipakanni to check with Jim Galloway about using his services.

vi. Rent Analysis for Charter Facility Grant

This was an information item.

vii. Graduation Date/Locations

Ramona confirmed that the graduation will be held at Berry Creek. Graduation ceremony details will be discussed at the next meeting. The ceremony is tentatively scheduled for May 7 at 6:00 pm.

## **VII. Items for Next Agenda**

- i. Audit Report
- ii. SARC
- iii. Consulting agreement for attorney services

## **VII. Adjournment**

Paula made a motion to adjourn the meeting at 5:30pm. Ben seconded the motion. Vote: Aye – 6, Nay – 0, Abstain – 1

The next meeting will be at Mooretown on Monday, February 24, at 4:00pm.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

### **MEETING AGENDA & RELATED MATERIALS**

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, [www.ipakanni.com](http://www.ipakanni.com), if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

If you desire to address the Board on a matter that is on the agenda, you will be asked to stand, or to raise your hand until recognized by the chairperson. Presentations will be limited to three (3) minutes, with a maximum of twenty (20) minutes, on each subject matter. All individuals are expected to respect the rights and privacy of others.

### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that; consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Administrator's office (530) 532-1165. Notification 48 hours prior to the meeting will enable the district to make reasonable accommodations to ensure accessibility to these meetings.